

THE ACTS2DAY CONFERENCE

MINISTERIAL APPLICATION BOOKLET



INTERNATIONAL PENTECOSTAL HOLINESS CHURCH

Greetings Christian Leader,

I am delighted that you have requested information for ministerial credentials from the Acts2Day of the International Pentecostal Holiness Church (IPHC). America is a vast mission field and the ACTS2DAY is a powerful instrument in evangelizing our nation. I look forward to laboring with you in this end-time harvest!

The Mission of the IPHC is “To multiply and mature believers and churches in worship, fellowship, and evangelism as we walk in obedience to the Great Commission in cooperation with the whole body of Christ.”

The Purpose of the Acts2Day Conference is to serve as the primary agency for church growth in areas new to the International Pentecostal Holiness Church. The conference is currently made up of over fifty churches in seven districts which are located in areas where the IPHC is not heavily concentrated. Consequently, ACTS2DAY provides them a network for identity, accountability, credentialing, fellowship, training, and church planting.

This booklet should answer many questions you may have concerning credentials and the IPHC. However, you may call the ACTS2DAY office (405-787-7110 / Ext. 3314) and someone will be happy to assist you. Our desire is to serve!

On the next page you will find the Instruction Form, followed by the necessary forms to be completed in order for us to process your application. Please take time to read through the booklet and become acquainted with it. I pray that you will be inspired as you pursue ministerial credentials.

I look forward to working with you in the Kingdom of God and the Acts2Day Conference of the International Pentecostal Holiness Church.

Dr. Ronald W. Carpenter
Superintendent
Act2Day

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INSTRUCTION FORM

APPLICATION PROCESS

1. Complete the “Ministerial Application Form” and return it to the conference office.
2. Three “Evaluation of Applicant Forms” are enclosed. Send one form to your local pastor, another to a businessman/employer, and the third to a person of your choice, not related to you by family. Each of those persons will mail the evaluation directly to this office. *(We would recommend that you include a self-addressed stamped envelope.)*
3. Please note that a formal academic degree is not required for Acts2Day Home Missions Conference membership. You should, however, send transcripts of any and all formal academic work completed (or in progress) that you feel may have a bearing on your qualifications as an applicant for ministerial credentials. Please provide a catalog, if available, from the given institution(s) for course descriptions.
4. If you or your spouse has experienced a divorce, please send a copy of your divorce decree to this office. *(You may also send a written explanation if you feel more information would be helpful to us in evaluating your situation.)*
5. Read and sign the “Financial Requirements Form” and forward a copy to the conference office.
6. Read and sign the form authorizing the Acts2Day Home Missions Conference to secure a criminal background check.
7. Please read and study the Articles of Faith and Covenant of Commitment and Guidance of the IPHC contained in this material.
8. Schedule an initial phone interview with the HMC Director of Operations. Call the conference office (405-787-7110 ext. 3316) to schedule the interview.

CHECKLIST

MINISTERIAL CREDENTIALS PROGRAM

- () Ministerial Application mailed to conference office (recent photo attached)
 - () Copy of current drivers license attached
- () Evaluations Form sent to: () Pastor () Businessman () Other
- () Transcript(s) requested and sent to conference office
- () Criminal background check form signed
- () Divorce decree mailed to conference office (if applicable)
- () Financial Requirements Form signed
- () I have read and studied the Articles of Faith and the Covenant of Commitment and Guidance of the IPHC.
- () Initial phone interview with Regional Director scheduled

*** Mail all required materials listed above to:
Acts2Day Conference
PO Box 12609
Oklahoma City, OK 73157

MINISTERIAL CREDENTIALING PROCESS

Step 1

Secure and complete application packet with all requested forms, photo, etc.

Step 2

The credentialing process begins upon completion of the application packet. The Ministerial Credential Program (MCP) must be completed through the Home Missions Conference Office. The Acts2Day Conference offers training through correspondence and independent study.

Step 3

Upon receipt of completed applications, an entry-level phone interview with the Acts2Day Director of Operations is required.

Step 4

Based upon successful completion of all academic requirements, the Application process and a recommendation from your District Director, the Conference Board will make a final determination regarding credentials.

MINISTERIAL CREDENTIALS

I. CREDENTIALING PROGRAM

The following information is copied verbatim from the 2001-2005 IPHC *Manual*, Section VIII, GRANTING LICENSE AND ORDAINING MINISTERS. For this chapter the numbering has been kept the same as the *Manual*.

A. MINISTERIAL CREDENTIALS

The International Pentecostal Holiness Church issues the following ministerial credentials:

- Local Church Minister's License
- Minister's License, Minister of Church Education License, Minister of Music License
- Certificate of Ordination
- Certificate of Ordination for Missionaries

All credentialed ministers shall subscribe to the Articles of Faith as stated in the *Manual* of the International Pentecostal Holiness Church.

1. Local Church Minister's License

The conference board shall have the authority to grant or revoke local church minister's license. The status and duties of a local church minister shall be as follows:

- a. To qualify for local church minister's license, a candidate shall be a member of a local church and recommended by that local church. This recommendation must be in writing and signed by the pastor and church secretary.
- b. The applicant must be certain of a definite call to Christian work and must complete the prescribed study program.
- c. Those with a local church minister's license are amenable to the local church where they hold their membership and shall tithe their income to the local church treasury.
- d. They shall report to the conference office semiannually. Failure to do so for two (2) reporting periods will result in the forfeiture of their license. Pastors under whom local church ministers serve shall notify the conference office when such ministers no longer meet the qualifications of their license.
- e. Any person with a local church minister's license who is pastoring a church shall be amenable to that respective conference, tithe monthly into the conference treasury, report to the conference monthly, and shall be granted a vote in the conference.
- f. The training requirements for the local church minister's license, as specified in the Ministerial Credentials Program established by the General Board of Administration, may be satisfied through:
 - (1) The IPHC Ministerial Credentials Program course of study. This course of study may be completed through:
 - (a) A conference-administered IPHC Ministerial Credentials Program, or
 - (b) A conference-administered Equipping The Saints (ETS) Basic Level program which incorporates the IPHC Ministerial Credentials Program, or
 - (c) A local church ETS Basic Level program which incorporates the IPHC Ministerial Credentials Program and is recognized by the conference
 - (2) A prescribed course of study in a Pentecostal Holiness college or its equivalent in another church-related college, or
 - (3) For transferees credentialed by another fellowship, other training programs which are equivalent to any of the above options in addition to the course of study and tests on the *IPHC Manual*, *Light for the Journey*, and *The Old-Time Power*. (These materials are available from LifeSprings Resources.)

- g. The General Executive Board shall provide a standard list of questions. This list of questions shall be sent to every conference, and all conference credentials committees shall be requested to ask these questions in an oral interview with every candidate for local church minister's license.
- 2. Minister's License** (three forms: minister's license, minister of church education license, minister of music license)
- a. For those pursuing pastoral/evangelistic ministry, the minister's license is the entry-level credential for the purpose of training and maturing as a minister. For those with a ministry focus of church education (church education, youth, children, singles, senior adults, etc.) or music, the minister of church education license and the minister of music license are the credentials that recognize their ministry specialty.
 - b. Quadrennial, midterm, and inspirational conferences shall have the authority to grant the minister's license.
 - c. To qualify for minister's license, a candidate shall be a member of a local church and recommended by that local church. This recommendation must be in writing and signed by the pastor and church secretary.
 - d. The training requirements for the minister's license, as specified in the Ministerial Credentials Program established by the General Board of Administration, may be satisfied through:
 - (1) The IPHC Ministerial Credentials Program course of study. This course of study may be completed through:
 - (a) A conference-administered IPHC Ministerial Credentials Program, or
 - (b) A conference-administered Equipping The Saints (ETS) Basic and Leadership Level program which incorporates the IPHC Ministerial Credentials Program including a specialty module, or
 - (c) With the addition of a specialty module administered by the conference, a local church ETS Basic and Leadership Level program which incorporates the IPHC Ministerial Credentials Program and is recognized by the conference
 - (2) A prescribed course of study in a Pentecostal Holiness college or its equivalent in another church-related college, or
 - (3) For transferees credentialed by another fellowship, other training programs which are equivalent to any of the above options in addition to the course of study and tests on the *IPHC Manual* and *A Brief History of the Pentecostal Holiness Church*.
 - e. The General Executive Board shall provide a standard list of questions. This list of questions shall be sent to every conference, and all conference credentials committees shall be requested to ask these questions in an oral interview with every candidate for minister's license.
 - f. Licensed ministers pursuing pastoral/evangelistic ministry are encouraged to seek ordination. Other licensed ministers (ministers of church education and ministers of music) may or may not choose to be ordained.
 - g. Licensed ministers shall be eligible to participate in all conference benefits in the quadrennial conference in which they have been issued a minister's license.
- 3. Certificate of Ordination**
- a. Quadrennial, midterm, and inspirational conferences shall have the authority to grant the Certificate of Ordination.
 - b. Candidates for ordination shall have been licensed for at least two years. (The conference board may waive this regulation in exceptional circumstances with the approval of the General Superintendent.)
 - c. To qualify for a Certificate of Ordination, a candidate shall be a member of a local church and recommended by that local church. This recommendation must be in writing and signed by the pastor and church secretary.

- d. The training requirements for the Certificate of Ordination, as specified in the Ministerial Credentials Program established by the General Board of Administration, may be satisfied through:
 - (1) The IPHC Ministerial Credentials Program course of study. This course of study may be completed through:
 - (a) A conference-administered IPHC ministerial credentials program, or
 - (b) A conference-administered minister's license course of study plus a conference-sponsored or -recognized Equipping The Saints (ETS) School of Ministry Level program which incorporates the IPHC Ministerial Credentials Program, or
 - (c) A minister's license course of study plus a local church ETS School of Ministry Level program that incorporates the IPHC Ministerial Credentials Program and is recognized by the conference.
 - (2) A prescribed course of study in a Pentecostal Holiness college or its equivalent in another church-related college, or
 - (3) For transferees credentialed by another fellowship, other training programs which are equivalent to any of the above options in addition to the course of study and tests on the IPHC Manual and A Brief History of the Pentecostal Holiness Church.
 - e. The General Executive Board shall provide a standard list of questions. This list of questions shall be sent to every conference, and all conference credentials committees shall be requested to ask these questions in an oral interview with every candidate for a Certificate of Ordination.
 - f. Ordained ministers shall be eligible to participate in all conference benefits in the quadrennial conference in which they have been issued a Certificate of Ordination.
 - g. The General Superintendent or his appointee, in cooperation with the conference superintendent, shall arrange and conduct an appropriate ordination service in connection with the session of the conference.
- 4. Certificate of Ordination for Missionaries**
The World Missions Ministries Board shall grant certificates of ordination for missionaries in consultation with the conference board to which the applicant is amenable.
- 5. Transfer of Credentials From Other Fellowships**
The conference board has authority, with the approval of the General Superintendent, to grant credentials to ministers from other fellowships who meet the ministerial requirements of the IPHC Ministerial Credentials Program.
- 6. International Pentecostal Holiness Church Ministerial Credential Certificates**
All ministerial credential certificates should be uniform in size and include the words "Valid with current I.D. card."
- 7. Continuing Education Program**
- a. The General Superintendent, in consultation with church schools and the General Executive Board, shall provide a continuing education program for licensed and ordained ministers and missionaries in the International Pentecostal Holiness Church. The conference superintendent shall be responsible for implementation and supervision of the Continuing Education Units (CEU) Program.
 - b. All Licensed and Ordained Ministers must participate annually in a continuing education program provided or approved by the General Conference or quadrennial conference (2 Timothy 2:15). Any minister failing to meet this requirement will forfeit his credentials. This excludes retired ministers.

8. Certificate of Recognition

A local church may issue a certificate of recognition to its minister of church education, youth, music, children's ministries, visitation, evangelism, etc. This certificate is to be signed by the pastor and church secretary and shall be recognized by all International Pentecostal Holiness churches.

B. DIVORCE AND REMARRIAGE

1. A divorced and remarried Christian will be eligible for consideration for the offices of elder and deacon, and to receive local minister's license and ordination in the International Pentecostal Holiness Church when one of the following applies:
 - a. The former spouse has died or remarried.
 - b. When a candidate was divorced and remarried prior to Christian conversion.
 - c. When one's marriage partner is guilty of sexual immorality and is unwilling to repent and live faithfully with the partner (Matthew 5:31, 32; Matthew 19:8, 9).
 - d. When one of the marriage partners is an unbeliever who willingly and permanently deserts the believing spouse (1 Corinthians 7:15, 25-28).
2. A minister holding credentials in the International Pentecostal Holiness Church, or a person holding the office of deacon, who divorces his spouse and remarries under circumstances other than those specified above will be required to surrender his credentials, or office.
3. The following procedures shall be used in considering eligibility for persons who have been divorced and remarried under the provisions stated above (A. 1-4):
 - a. The person desiring the ministry of elder or deacon shall present himself to the local church board for examination to determine any factor that would limit his character. He will have proven himself to be faithful to the biblical passages of 1 Timothy 3:1-13 and Titus 1:6-9 for a period of two years following his divorce.
 - b. The person desiring local minister's license and ordination shall present himself before a duly appointed conference committee for examination to determine any factor that would limit his influence or reflect upon his character. He will have proven himself to be faithful to the biblical passages of 1 Timothy 3:1-13 and Titus 1:6-9 for a period of two years following his divorce.

ARTICLES OF FAITH

Article One

We believe there is but one living and true God everlasting, of infinite power, wisdom and goodness; Maker and Preserver of all things, both visible and invisible. And in the unity of this Godhead there are three Persons of one substance of eternal being, and equal in holiness, justice, wisdom, power, and dignity; the Father, the Son, and the Holy Ghost.

Article Two

We believe that the Son, who is the Word of the Father, the very and eternal God, of one substance with the Father, took man's nature in the womb of the blessed virgin; so that two whole and perfect natures, that is to say, the Godhead and the manhood were joined together in one Person, never to be divided, whereof is one Christ, very God and perfect man, who actually suffered, was crucified, dead, and buried, to reconcile the Father to us, and to make atonement, not only for our actual guilt, but also for original sin.

Article Three

We believe that Christ did truly rise again from the dead, and took again His body, with all things appertaining to the perfections of man's nature, and ascended into heaven and there sits until He shall return to judge all men at the last day.

Article Four

We believe the Holy Ghost; proceeding from the Father and the Son is of one substance, majesty and glory with the Father and the Son, very and eternal God.

Article Five

We believe in the verbal and plenary inspiration of the Holy Scriptures, known as the Bible, composed of sixty-six books and divided into two departments, Old and New Testaments. We believe the Bible is the Word of God, the full and complete revelation of the plan and history of redemption.

Article Six

We believe that eternal life with God in heaven is a portion of the reward of the finally righteous; and that everlasting banishment from the presence of the Lord and unending torture in hell are the wages of the persistently wicked (Matthew 25:46; Psalm 9:17; Revelation 21:7-8).

Article Seven

We believe that Jesus Christ shed His blood for the remission of sins that are past, for the regeneration of penitent sinners, and for salvation from sin and from sinning (Romans 3:25; 1 John 3:5-10; Ephesians 2:1-10).

Article Eight

We believe, teach, and firmly maintain the scriptural doctrine of justification by faith alone (Romans 5:1).

Article Nine

We believe that Jesus Christ shed His blood for the complete cleansing of the justified believer from all indwelling sin and from its pollution, subsequent to regeneration (1 John 1:7-9).

Article Ten

We believe in sanctification. While sanctification is initiated in regeneration and consummated in glorification, we believe that it includes a definite, instantaneous work of grace achieved by faith subsequent to regeneration (Acts 26:18; 1 John 1:9). Sanctification delivers from the power and dominion of sin. It is followed by life-long growth in grace and knowledge of our Lord and Savior Jesus Christ (2 Corinthians 4:16; 2 Peter 3:18).

Article Eleven

We believe that the Pentecostal baptism of the Holy Ghost and fire is obtainable by a definite act of appropriating faith on the part of the fully cleansed believer, and the initial evidence of the reception of this experience is speaking with other tongues as the Spirit gives utterance (Luke 11:13; Acts 1:5; 2:14, 8-17; 10:44-46; 19:6).

Article Twelve

We believe in divine healing as in the atonement (Isaiah 53:4-5; Matthew 8:16-17; Mark 16:14-18; James 5:14-16; Exodus 15:26).

Article Thirteen

We believe in the imminent, personal, pre-millennial second coming of our Lord Jesus Christ (1 Thessalonians 4:15-17; Titus 2:13; 2 Peter 3:1-4; Matthew 24:29-44), and love and wait for His appearing (2 Timothy 4:8).

Article Fourteen

We believe it is the responsibility of every believer to dedicate his life to carrying out the work of the Great Commission (Matthew 28:18-20; Mark 16:15-20; Acts 1:8).

COVENANT OF COMMITMENT

The Pentecostal Holiness Church is committed to Jesus Christ and His kingdom. This commitment involves a biblical lifestyle. We believe that the Bible is God's infallible Word and the believer's guide and final authority for both faith and conduct (2 Timothy 3:16-17). We are totally committed to the Bible as God's written Word to man. We believe that a top priority of Christians in this world is to multiply believers and multiply churches as a means of extending the kingdom of God. We must, therefore, follow a lifestyle that gives impetus to this purpose. As members of the army of God we are involved in spiritual warfare, and thus under military discipline (2 Timothy 2:3-4). Other considerations must take second place to our primary purpose in life. We are mobilized on a wartime basis. Every facet of our lives must come under divine authority (1 Corinthians 10:31).

OUR BODIES

Since our bodies are the temples of the Holy Spirit and instruments of righteousness (1 Corinthians 6:19; Romans 6:13), we must keep our bodies clean and consecrated for the Master's use. From the beginning of our existence as a denomination we have expected our members to abstain from the use of tobacco, alcoholic beverages, and addictive drugs. We have also maintained a strong position against premarital, extramarital, and deviant sex, including homosexual and lesbian relationships, refusing to accept the loose moral standards of our society. We commit ourselves to maintaining this disciplined lifestyle with regard to our bodies (Romans 12:1-2).

OUR MINDS

The mind is also the dwelling place of God. We believe that our minds should be kept pure and positive in the midst of an impure and negative world (Philippians 4:7-8). It is for this reason that our members are to govern their "mental" diet. The profanity and pornography that pervade our modern media- both print and video-make it imperative that Christians discipline their minds by refusing to feed upon that which is profane, vulgar, or hedonistic. Thus Pentecostal Holiness members are to avoid material that panders to the profane and pornographic, while consciously replacing it with wholesome material that nurtures and strengthens the spiritual man. We hold a deep commitment to the study of the Bible.

OUR SPIRITS

Our commitment includes our spirits. The spirit of this world is hostile to the spirit of the Christian (Galatians 5:17; 1 Corinthians 2:12-14). The spirit rulers of this present darkness are ever at work to establish strongholds in the minds of unsuspecting believers, to impose upon them the mind-set of the world. We must guard against the hatred and hostility that breed so easily in the human spirit. The greed and selfishness that motivate much of our modern culture is contrary to our Christian faith and testimony. We therefore urge all our members to exhibit the "mind of Christ" in all their attitudes (Philippians 2:5-11).

OUR SPEECH

Our speech reveals much about us (Matthew 12:34-37). The Christian should be known by his wholesome conversation. Our members are to refrain from speaking anything that is unclean, untrue, unkind, or unprofitable. We must make sure that our talk affirms, rather than hinders, our testimony.

OUR RELATIONSHIPS

Our relationships reveal our preferences and positions. Thus our people are not to align themselves with organizations or movements that stand in contradiction to Christian principles (2 Corinthians 6:14-18). The believer's commitment to Jesus Christ stands above his commitment to any political party or economic structure or social institution. Any time there is a conflict between the Christian's commitment to Christ and his commitment to any other relationship, he must recognize that all other commitments are governed by this highest commitment (Luke 14:26-27). All our members are to be honest and ethical in all their relationships (Romans 12:17).

OUR FAMILIES

The family is the basic unit of society. The divine origin of the family makes it of vital concern both to the church and to society. Our commitment to a biblical lifestyle profoundly impacts the family. We give priority to the sanctity of marriage and to the biblical pattern of relationships in the home. While the husband is recognized as the head of the home, he is also commanded to love and cherish his wife as his own body (Ephesians 5:25, 28). Wives are to respect and honor their husbands (Ephesians 5:22-23). Parents are to teach and correct their children, but at the same time refrain from provoking them to anger and resentment (Ephesians 6:1-4). Children are to respect and obey their parents. Christian families should worship together, play together, and work together. The relationships in the Christian family should reflect the healing that Christ brings to all human relationships.

OUR STEWARDSHIP

Our commitment to Jesus Christ includes stewardship. According to the Bible everything belongs to God (Psalm 24:1). We are stewards of His resources. Our stewardship of possessions begins with the tithe (Malachi 3:8-10). All our members are expected to return a tenth of all their income to the Lord. This tithe is to be paid into the "storehouse." This storehouse is the treasury of the local church or conference to which this member belongs. In addition to the tithe, all our members are expected to give offerings out of the ninety percent of God's wealth which He allows them to use (1 Corinthians 16:2). Stewardship also includes our time, talent, and spiritual gifts, as well as our money (Ephesians 5:16; Romans 12:3-8; Matthew 25:14-30; Luke 19:11-27).

OUR LOYALTY

Loyalty to Christ and His church are basic to the success of the Pentecostal Holiness Church. The faithful participation of every member, both lay and clergy, and every local church and

quadrennial conference in the various ministries of the church is necessary if the Pentecostal Holiness Church is to fulfill its mission. Loyalty involves commitment to all the ministries of the denomination. Since leaders should be role models, all those in leadership in the local church, the quadrennial conference, and the general church should set an example by their faithfulness in supporting the ministries of the church. Loyalty involves attendance at the gatherings of the church. This is vital at local church, quadrennial conference, and denominational gatherings (Hebrews 10:25). Loyalty involves financial support. Faithfulness in tithes and offerings is essential to the prosperity of God's people (Malachi 3:8-12). This applies to local church members, quadrennial conferences, and all other individuals and entities of the church. Loyalty involves affirmation. The morale of the church requires the positive affirmation of the leadership and ministries of the denomination. While negative criticism tears the church apart (Galatians 5:12-26), positive affirmation builds it up (Ephesians 4:16).

CONCLUSION

This Covenant of Commitment is intended as a guideline for all our members, not a system for monitoring and judging one another. Neither is this Covenant of Commitment to be considered an exhaustive statement concerning a biblical lifestyle. The Bible, both Old and New Testaments, is our complete and final authority. A careful, conscientious, and continual study of God's Word will reveal to the believer a growing understanding of what it means to live worthy of our calling in Christ Jesus. Any member having difficulty in following a biblical lifestyle or this Covenant of Commitment should be given loving nurture and patient instruction in order to lead him to maturity and restoration, if needed (Galatians 6:1). There are times when, in spite of every effort to nurture and restore a member, no alternative but excommunication can be found. When a member refuses to heed the loving admonitions of the church to follow a Christian lifestyle, he or she must be excommunicated from the fellowship of the church. However, excommunication is a last resort, and is administered only in flagrant cases of heresy, divisiveness, or immorality (Matthew 18:15-17; Titus 3:10; Romans 16:17-18; 1 Corinthians 5:1-5). The primary purpose for this commitment to a disciplined lifestyle is to strengthen the position of our members as Great Commission Christians, and thus to firmly establish our denomination as a Great Commission movement. We feel that the Pentecostal Holiness Church has a vital part to play in world evangelism. Our aim is to make the multiplying of believers and the multiplying of churches a top priority of the denomination.



MINISTERIAL APPLICATION

The International Pentecostal Holiness Church, Inc.

OUR MISSION:

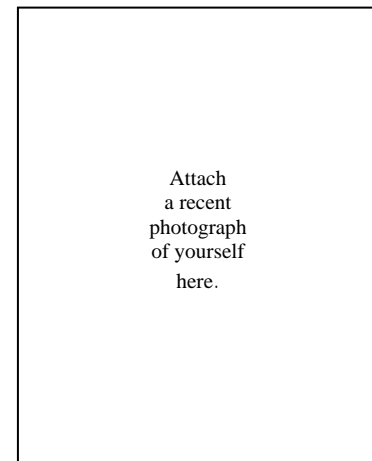
To multiply and mature believers and churches in worship, fellowship and evangelism as we walk in obedience to the Great Commission in Cooperation with the whole Body of Christ.

This form is to be completed by all candidates applying for ministerial credentials for the first time. It is to be returned to the conference office. All questions must be answered clearly and fully. PRINT WITH BLACK INK OR USE A TYPEWRITER. If sufficient room is not found on the form for a proper answer to any question, state your answer on a separate sheet of paper.

Conference Name: _____

APPLICATION FOR:

- Local Church Minister's License
- Minister of Church Education License
- Minister of Music License
- Minister's License
- Certificate of Ordination
- Transfer
- Reinstatement



APPLICANT:

1. Full Name _____
 2. Address _____
City _____ State _____ Zip _____
 3. Phone - Home (____) _____ Office (____) _____
 4. Are you a legal resident of the United States? Yes No
 5. Social Security Number _____ - _____ - _____
 6. Date of Birth _____ 6. Place of Birth _____ 7. Nationality _____
 8. Sex: Male Female
 9. Marital Status: Single Married Divorced* Widow/er
 10. Spouse's Full Name _____
 11. Spouse's Date of Birth ____/____/____
 12. Have you or your spouse been previously married? Yes No
 13. If yes, how was the marriage(s) terminated? Divorce Widowed Annulment
*Please include a copy of the divorce decree and give details of divorce along with circumstances; use separate sheet of paper.
 14. Children's Names and Ages: _____

 15. Give three references. Include (1) *pastor; (2) businessman; and, (3) one other person not related.
*A reference letter from the pastor (signed by the pastor and the church secretary) should accompany this application.
- | NAME | ADDRESS | CITY/STATE/ZIP | PHONE |
|-----------|---------|----------------|-------|
| (1) _____ | _____ | _____ | _____ |
| (2) _____ | _____ | _____ | _____ |

(3) _____

16. Present Occupation: _____
17. Have you ever been convicted of a felony or misdemeanor (excluding minor traffic offenses)?
 Yes No If yes, explain _____
18. Do you agree to furnish us with a criminal/credit background check? Yes
 No
19. Are you a member of any secret society such as the Masonic Lodge or the Scottish Rite? Yes
 No

EDUCATION:

EDUCATION	Name and Location of School	No. of Years Attended	Date Completed	Degree Earned
HIGH SCHOOL				
COLLEGE				
GRADUATE/ SEMINARY				

Have you completed the International Pentecostal Holiness Church's (IPHC) ministerial training course?

- First Year Second Year Third Year Equivalent training

(Give details) _____

Will you take advantage of the opportunities made available for training, instruction, information, and inspiration (i.e. continuing educational programs for ministers) to make you a better leader?

- Yes
 No

CHURCH EXPERIENCE:

1. When did you accept Jesus Christ as your personal Savior? _____
2. Have you been baptized with the Holy Spirit with the initial evidence of speaking with other tongues (Acts 2:4)? Yes
 No
 Is this and other evidences and/or gifts of the Holy Spirit regularly manifested in your life? Yes
 No
3. Have you been baptized in water according to Matthew 28:19? Yes
 No
4. Have you been sanctified and are you being sanctified? Yes
 No

Please give a brief explanation _____

5. Have you read the BIBLE through at least once? Yes
 No
6. Do you believe the BIBLE to be the inerrant Word of God? Yes
 No

7. How long have you been a member of the IPHC? _____
 Other denominations? _____
8. If you are transferring, from what denomination/fellowship are you transferring? _____

9. Place of local IPHC church membership _____
10. Have you previously held credentials with the IPHC or another denomination? Yes
 No
11. If yes, when? _____ with whom? _____
 Please list previously held credentials. _____

12. Does your spouse hold credentials in the IPHC? Yes
 No
13. Have you read the IPHC 2001-2005 Manual? Yes
 No
14. Are you in agreement with the Articles of Faith of the IPHC? Yes
 No
15. Are you in agreement with the Covenant of Commitment and Guidance of the IPHC? Yes
 No
16. Do you know without a doubt that you are called of God into Christian ministry? Yes
 No
17. What is your ministry calling? Pastor Evangelist Other _____
18. Type of ministry in which you are currently engaged _____
19. Supervisor (if applicable) _____
Name Address
-
- City/State/Zip Phone
20. Position held: Senior Pastor Church Staff Evangelist
 Missionary Bible College Instructor
 Other (Explain) _____
21. Give a brief summary of your experience in church leadership: _____

22. If you are applying for a license other than a local church minister's license, do you understand you are amenable to the quadrennial conference and the conference board? Yes
 No
23. Realizing that as ministers/leaders we are stewards of His resources and conscious of Him in the management of that trust, will you faithfully return a tenth (full tith) of all income into the "store house"? The "storehouse" for the minister is the conference treasury; for the local church minister not under pastoral appointment it is the local church treasury.

- Yes
 No
24. Do you understand that failure to comply with the tithing rule could mean a forfeiture of your credentials? Yes
 No
25. Will you cooperate with the denominational programs at the local, conference, and general levels and lead your people by example? (This includes reporting systematically and consistently on forms provided.) Yes
 No
26. Have you ever, for any reason, been dismissed from another organization or had your credentials revoked?
 Yes No If *Yes*, explain, giving the name of the organization and reason for dismissal on a separate sheet of paper.
27. If you reach a place where you are out of harmony with the ministry vision of the IPHC, will you surrender your license/ordination certificate to your conference superintendent? Yes
 No

Signed: _____ Date: ____/____/____

AUTHORIZATION AND RELEASE

Criminal Background Check

I, the undersigned, having filed an application for credentials with the Acts2Day Conference of the International Pentecostal Holiness Church consent to have the Acts2DayConference secure a national criminal background check on me as an individual.

I hereby release, discharge, and exonerate the Acts2Day Conference of the International Pentecostal Holiness Church, its agents and representatives and any person furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information or the investigations made by or on behalf of the above-named Conference. The Conference shall not be required to verify any information received during the course of its investigations, and shall not be liable for acting on the basis of any information, which later appears to have been false or incomplete.

I have read and signed the foregoing Authorization and Release as my own free act and deed.

Signed: _____ Date: _____

Please complete the following and return to us along with your completed application:

Please print clearly.

Name: _____ Date of Birth: _____

Address: _____

Race: _____ Gender: () Male () Female

Social Security Number: _____

Drivers License Number: _____ State: _____

INFORMATION AUTHORIZATION AND RELEASE

I, the undersigned, having filed an application for credentials with the _____ Conference (herein referred to as "Conference") of the International Pentecostal Holiness Church consent to have an investigation made as to the conduct of my personal affairs, my moral character, professional reputation, fitness for the ministry, and such further information as may be received by or reported to the above-named Conference. I agree to give any further information which may be required in reference to my past history.

I authorize and request every person, firm, company, corporation, governmental agency, court, association, church, educational facility, or institution having control of any documents, records, and other information pertaining to me to furnish to the Conference of the International Pentecostal Holiness Church any such information, including documents, records, or other information regarding charges or complaints filed against me, formal or informal, pending or closed, and to permit the above-named Conference or any of its agents or representatives to inspect and make copies of such documents, records, and other information.

I hereby release, discharge, and exonerate the Conference of the International Pentecostal Holiness Church, its agents and representatives and any person furnishing information from any and all liability of every nature and kind arising out of the furnishing or inspection of such documents, records, and other information or the investigations made by or on behalf of the above-named Conference. The Conference of the International Pentecostal Holiness Church shall not be required to verify any information received during the course of its investigations, and shall not be liable for acting on the basis of any information which later appears to have been false or incomplete.

I have read and signed the foregoing Authorization and Release as my own free act and deed.

Signature

STATE OF _____ COUNTY OF _____

Subscribed and sworn before me this _____ day of _____, 20____

Notary Public

My commission expires: _____

CONFERENCE OFFICE USE ONLY

Date received in conference office _____

Approved _____ Deferred _____ Denied _____

Local Church Minister's License Minister's License Certificate of Ordination Reinstatement

Date applicant notified ____/____/____ Certificate/Card – mailed/awarded ____/____/____

Superintendent's Signature _____

If applicant is a ministerial transfer (from another denomination) complete and forward this form to the General Superintendent's Office.

I do do not approve this transfer. Completed on this _____ day of _____, 20____.

General Superintendent's Signature _____

(Original will be returned to conference and a copy will be retained by the General Superintendent.)

FINANCIAL REQUIREMENTS OF THE ACTS2DAY CONFERENCE

1. Tithes and Reports:
 - A. Licensed/Ordained Ministers
 - i. All Licensed/Ordained ministers are required to give a full tithe (10% of all income) monthly into the conference treasury, the missionary fellowship treasury or general treasury, according to membership status, and to report monthly on forms provided. It is important to tithe on all sources of income without seeking any exceptions.
 - ii. Those not on salary are to tithe on a projected income monthly, to be adjusted on annual inventory.
 - iii. Ministers are allowed to deduct travel expenses incurred in the ministry, not otherwise subsidized, and tithe the balance of their income.
 - B. (Ministers who do not comply with the tithing rule shall be dealt with in the manner listed in the 2001-2005 Manual of the International Pentecostal Holiness Church, page 56, item c.)
 - C. Local Church Minister's License
 - i. Those with Local Church Minister's License are amenable to the local church where they hold their membership and shall tithe their income to the local church treasury.
 - ii. They shall report to the conference office monthly on forms provided. Failure to do so for a period of two quarters will result in the forfeiture of their license.
 - iii. Any person with a Local Church Minister's License pasturing a church, shall be amenable to that respective conference, tithe monthly into the conference treasury, and report to the conference monthly.
2. All ministers are eligible to join the General Retirement Program (Tax Sheltered Annuity).
3. Ministers who pastor a church are required to put forth every effort possible to get their church to support the general tithe, conference budget, and the retirement program.

This is to certify that I have read the financial requirements of the Acts2Day Conference of the International Pentecostal Holiness Church, as outlined above, and hereby sign this statement that I will attend to these requirements monthly. If, and/or when these requirements change by vote of the Conference, I promise to adhere to such changes.

Signed: _____ Date: _____

ACTS2DAY CONFERENCE
Financial Support System

Acts2Day Conference depends upon three separate arms of support.

- 1. The Minister's Tithes** (The main support)
Every month, those ministers licensed through the Acts2Day Conference are to report to the conference office through the **MINISTERS MONTHLY REPORT FORM** and are to include their tithes. (Example Report Form Included)

The Acts2Day Conference Board is responsible for dealing with delinquent tithers. They will follow the guidelines put forth in the IPHC Manual.

- 2. Member IPHC Churches** (10% of ministry monthly budget)
Every month, the church treasurer is to completely fill out an **IPHC CHURCH REPORT** form and send it in to the Acts2Day Conference office. This one form is used to designate monies to various departments and ministries. Acts2Day Conference and IPHC support are allocated on this form. (*Example Report Form included*).
- 3. Affiliate Churches and Ministries** (% of monthly budget)
Affiliate churches and ministries support the Acts2Day Conference financially through the following schedule:

1 st year	1% of monthly budget
2 nd year	2% of monthly budget
3 rd year	3% of monthly budget
4 th year	4% of monthly budget

After the 4th year, the Affiliate Church must choose to either become a FULL IPHC Member Church (10% tithes) or remain as an Affiliate Church and continue at 4% monthly support to the Acts2Day Conference ministry. (*Example Report Form included*)

Minister's Monthly Report Form
ACTS2DAY CONFERENCE
International Pentecostal Holiness Church, Inc.
P.O. Box 12609
Oklahoma City, OK 73157
(405) 787-7110

*This report must be filed monthly by all ministers of the Home Missions Conference. Keep a copy for your files and mail original to : **The Acts2Day Conference.***

PERSONAL INFORMATION

Name: _____

Address: _____

Home Phone (____) _____

Church Phone (____) _____

Electronic Address: _____

SOCIAL SECURITY # ____ - ____ - _____

Check here if address has changed.

FINANCIAL SUMMARY

Tithes Paid to Conference: _____

Designated Offerings: (eg. GO Offering)

_____ \$ _____

_____ \$ _____

Total Enclosed: _____ Check# _____

CURRENT STATUS

Licensed Ordained Superannuated

Church Pastored: _____

Nominal Membership: _____

Revivals Held: _____

PRAYER, PRAISE AND INFORMATION

CLERGY CONTINUING EDUCATION

All licensed and ordained ministers must participate annually in a continuing education program provided and approved by the International Pentecostal Holiness Church. Any minister failing to meet this requirement will forfeit his credentials. This excludes retired ministers not in active ministry. Any licensed minister actively pursuing ordination as a full time student in Bible College, or through the Conference Ministerial Program will satisfy the Continuing Education Unit requirements for the period of time involved in said studies.

A Continuing Education Unit (CEU) is one (1) continuing education hour of participation in an organized continuing education experience under responsible sponsorship, capable direction, and qualified instructors.

Over a two year period (biennial) a total of 48 continuing education hours shall be completed by all IPHC credentialed ministers.

Ministers having more than 48 CEU's may not carry them over to the next two year cycle. The continuing education year is the calendar year of two years beginning in January. For newly licensed ministers transferred into or reinstated into a conference, the CEU requirement starts at the beginning of the calendar year after becoming a member of the conference.

Seventy-five percent (75%) of annual CEU's (24) must be completed at IPHC sponsored events/readings - 18 hours. Twenty-five percent (25%) of annual CEU's (24) may be completed at training other than IPHC sponsored events - 6 hours.

Reading Report Form: (for CEU's earned from reading assignments)

-- One CEU will be awarded for each 100 pages read. --

Title of Book: _____ Author: _____

Number of Pages Read: _____ Number of CEU's earned: _____

Is this book from the IPHC Recommended Reading List? Yes _____ No _____

Summarize the following information on a separate sheet and return with this form:

1. Write a key quote from each chapter.
2. What was the most important thing learned from reading this book?

Training Event Report Form: (for CEU's earned in or out of IPHC)

-- 18 hours of annual CEU's must be completed at IPHC sponsored events and readings. 6 hours may be completed at other training events. --

Training Event: _____ Event Date: _____

Sponsoring Agency: _____ Instructor: _____

Title of Session: _____

Amount of Instruction: _____ IPHC Sponsored?/ Yes _____ No _____

Number of CEU's Earned? _____

Summary of Material Presented:

Church Monthly Report Form

ACTS2DAY CONFERENCE

International Pentecostal Holiness Church, Inc.
P.O. Box 12609
Oklahoma City, OK 73157
(405) 787-7110

Church Name: _____ **I.D.** _____

For Period Ending: _____ 20_____

LOCAL CHURCH FINANCIAL RECEIPTS

Tithes/Offerings (Enter the total amount of tithes and other undesignated offerings received during the period).	_____
Others (Enter the total amount of all other receipts for the period other than <i>designated</i> Conference/General or Building Fund receipts).	_____
TOTAL	\$ _____

MONTHLY CHECK ALLOCATION TO HMC

General Budget (10 % of the total tithe and other undesignated offerings received during the period.)	\$ _____
World Missions	_____
a. Undesignated	_____
b. Designated	_____
c. People to People	_____
d. GO Offering	_____
<i>Please list individual missions giving on back of this sheet. Thank you.</i>	
Other	_____
TOTAL	Check # _____ enclosed in the amount of \$ _____

CHURCH STATISTICS

1. Beginning Membership	_____
2. Current Membership	_____
3. Avg Sunday A.M. Worship	_____
4. Avg S.S. Attendance	_____
<i>Must be completed for accurate church growth calculations. Do not leave blank.</i>	

Pastor: _____ **Treasurer:** _____

Date Submitted: _____ 19_____

Note: The pastor and treasurer should both sign this form before it is sent to the Acts2Day Conference office.

ACTS2DAY CONFERENCE
DECLARATION FORM

As a candidate for Local Church Worker, Full License, or Ordination in the Acts2Day Conference of the International Pentecostal Holiness Church, I make the following declarations and declare them to truth:

1. I have read the Manual of the International Pentecostal Holiness Church and agree with the Articles of Faith and doctrinal statements of the denomination.
 Yes No

2. I have read the Manual of the International Pentecostal Holiness Church and understand the government structure of the church and will abide by such structure as it is now or shall be in the future as mandated by the General Conference of the denomination.
 Yes No

3. I will preach the Word as Paul admonished Timothy in the letters written to Timothy by the Apostle Paul.
 Yes No

4. I believe that life is a sacred trust to each individual and to all of mankind and therefore do not agree with abortion, with the exception of the endangerment of the life of the mother.
 Yes No

5. I believe that the morality of the Bible is a divine mandate for each believer to strive for and is not just a suggested guideline.
 Yes No

6. I have _____ or have never been _____ charged or convicted of child abuse or molestation. (If you have been charged or convicted, please explain in detail on the back of this form.

7. I do not believe that homosexuality or lesbianism is to be an acceptable alternate lifestyle for any believer and I am not a practicing homosexual or lesbian.
 Yes No

8. I understand the tithing policy of the Conference and will freely send my tithe monthly to the Conference Office. (Those holding Local Church Ministers License tithe to the local church)
 Yes No

9. I understand that every two years I must have accumulated 48 Continuing Education Credits in order to maintain my credentials.
 Yes No

10. I understand that I am to be loyal to the International Pentecostal Holiness Church and to the Conference of which I am a part. This means I will attend all General and Conference functions that I possibly can.
 Yes No

11. If I am assigned a pastorate in the Acts2Day Conference, I will Not, under any circumstances, influence the congregation I am pastoring to leave the Conference. Further, I will do everything in my power to make sure such never occurs.
 Yes No
12. I will surrender my credentials to the Conference Superintendent if at any time I find my beliefs or lifestyle out of harmony with that of the International Pentecostal Holiness Church.
 Yes No

Signature: _____

Date: _____

Witness

Witness